

**Minutes of the Corporate Policy and Resources Committee  
19 February 2024**

**Present:**

Councillor J.R. Sexton (Chair)  
Councillor C. Bateson (Vice-Chair)

Councillors:

M. Beecher	K.M. Grant	K.E. Rutherford
J. Button	M.J. Lee	H.R.D. Williams
J.T.F. Doran	L. E. Nichols	
S.M. Doran	O. Rybinski	

**Substitutions:** Councillor Dunn

**16/24 Apologies and Substitutes**

Apologies were received from Councillors Attewell, Boughtflower, Gibson & Howkins.

Cllr Dunn was present as a substitute for Cllr Gibson.

**17/24 Minutes**

The minutes of the meeting held on 22 January 2024 were agreed as a correct record of proceedings.

**18/24 Disclosures of Interest**

Councillor Nichols declared that he was a Director on the Knowle Green Estates Board.

Councillor Sexton declared that she was also a Surrey County Councillor.

**19/24 Questions from members of the Public**

There were none.

**20/24 The installation of a Papilio 3 unit in Elmsleigh Surface Carpark**

The Committee considered a report from the Sustainability and Flood Risk Officer that sought approval for the installation of a purpose built Electric Vehicle Charge Point Station within Elmsleigh Surface Car Park.

The Committee **resolved** to approve the Council entering into a contract to implement a Papilio 3 unit for electric vehicle charging within Elmsleigh Surface Car Park.

#### **21/24 Parking Order Revision (Tariff and Charges update) 2024**

The Committee considered a report from the Parking Services Operational Manager that sought approval to proceed with the implementation of the Spelthorne Borough Council Off-Street Parking Places (Amendment) Order 2024.

The Committee queried whether the public who would be charging their cars would also be subject to car parking charges. The Parking Services Manager advised that all options would be considered and this item would be brought back to the Committee before a final decision was reached.

The Committee **resolved** to recommend to Council that it:

1. Authorise the Group Head Neighbourhood Services to proceed with the proposals made in this report and to implement the Spelthorne Borough Council Off-street Parking Place (Amendment) Order 2024,
2. Authorise the Group Head Corporate Governance to publish all notices required to implement the Spelthorne Borough Council Off-Street Parking Places (Amendment) Order 2024; and
3. Authorise the Group Head Neighbourhood Services in consultation with the Group Head Corporate Governance to consider and address any objections and to amend the proposals if necessary, following the public consultation.

#### **22/24 Capital Strategy 2024 to 2025**

The Committee considered a report of the Treasury Management and Capital Accountant that sought a recommendation to be made to Council that it approves:

1. The Capital Strategy as set out in the report,
2. All development and investment projects, along with all significant projects follow the previously approved business case governance process as set out in Section 11 of the report,

3. No financing sources, unless stipulated in regulations or necessary agreements, are ringfenced'
4. The Council plans to continue its use of capital receipts to fund the costs of eligible proposals (subject to full business cases for each project),
5. Financing of the Capital Programme and revenue implications as set out in Section 14 of the report; and
6. Financing of the Capital Programme being delegated to the Corporate Policy and Resources Committee to provide sufficient flexibility to allow for the most effective use of Council resources.

The Committee **resolved** to make a recommendation to Council to approve the Capital Strategy 2024/25.

#### **23/24 Capital Programme 2024/25 to 2027/28**

The Committee **resolved** to make a recommendation to Council to approve the Capital Strategy 2024/25.

#### **24/24 Treasury Management Strategy Statement 2024/25**

The Committee **resolved** to:

1. Recommend to Council that they approve the Treasury Management Strategy for 2024/25; and
2. Note that by recommending that Council approves the report the Committee will be agreeing to the Treasury Management Practices (TMP) MRP statement, Operational Boundary and Authorised Limits.

#### **25/24 Pay Award 2024/25**

The Committee **resolved** to recommend to Council that they approve a two year pay award for 2024/25 and 2025/26 as follows:

##### **Pay Award 2024/25**

A consolidated award of 2.8% on all spinal points and personal salaries (across the board increase); and

An additional 2 days special paid leave (pro rata for part time staff) to cover the Christmas closure period 2024. This is in addition to the 1 day special paid leave already in place for 2024. Front-line operational staff who are required to work to provide vital services to residents over the Christmas week will be compensated and paid for this time.

### **Pay Award 2025/26**

A consolidated award of 2.8% on all spinal points and personal salaries (across the board increase); and

An additional 3 days special paid leave (pro rata for part time staff) to cover the Christmas closure 2025. Front-line operational staff who are required to work to provide vital services to residents over the Christmas will be compensated and paid for this time.

### **26/24 Pay Policy Statement 2024/25**

The Committee **resolved** to make a recommendation to Council to approve the Pay Policy Statement 2024/25.

### **27/24 Proposed Fees & Charges 2024/25**

The Committee **resolved** to approve the proposed Fees and Charges for 2024/25 for all Committees.

### **28/24 Capital and Revenue Reserves Strategy**

The Committee **resolved** to note the forward forecast Estimated Council Reserves for the four years ended 31 March 2028 and the use of £703.8k from the Social Housing Initiatives Fund (Reserve), to cover the £703.8k budget deficit for 2024-25, to deliver a balance budget.

### **29/24 2024-25 Funding activity (below the line) to support the Council's Net Expenditure Budget**

The Committee **resolved** to note the report.

### **30/24 Draft Detailed Revenue Budget for 2024/25**

Following a debate on this item, Councillor Nichols requested a named vote be taken.

<b>For</b>	Councillors Sexton, Bateson, Beecher, Button, J Doran, S Doran, Dunn, Grant, Lee, Nichols, Rutherford, Rybinski, Williams - <b>13</b>
<b>Against</b>	<b>0</b>
<b>Abstain</b>	<b>0</b>

The Committee **resolved** to recommend that Council approve the recommendations as outlined in the report.

**31/24 Corporate Plan 2024-2028**

The Committee **resolved** to recommend that Council adopts the proposed Corporate Plan 2024-28 and associated Action Plan (as appended to the report) which specify the priorities, key themes and values for the Council for the next five years and the actions the Council intends to take to deliver its objectives.

**32/24 Forward Plan**

The Committee **resolved** to note the contents of the Forward Plan.

**33/24 Urgent Actions**

There were none.

**34/24 Corporate Policy & Resources Chair's Updates**

There were none.

This page is intentionally left blank